



GARY R. HERBERT
Governor
GREG BELL
Lieutenant Governor

State of Utah

DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

MICHAEL R. STYLER
Executive Director

KENT L. JONES
State Engineer/Division Director

January 4, 2012

NOTICE TO THE SPANISH FORK RIVER DISTRIBUTION SYSTEM WATER USERS

In compliance with Section 73-5-1 Utah Code Annotated, 1953 as amended and R655-15-12 of the Administrative Rules for Distribution Systems and Water Commissioners, a meeting of the water users with representatives of the State Engineer will be held to prepare for the coming water distribution season.

The meeting will be held at 10:00 am on Tuesday, January 24, 2012

The meeting will be held at:
Spanish Fork Fairgrounds
High Chaparral Room
475 South Main
Spanish Fork, UT 84660

The meeting agenda will include the following items:

1. Hearing the 2011 Minutes
2. Hearing the 2011 Commissioner's Report
3. Reviewing any concerns or comments related to the commissioner's work for 2011
4. Report from the Division of Water Rights
5. Hearing the 2011 Financial Report
6. Reviewing delinquent assessment accounts
7. Preparing a budget of salaries and other necessary expenses
8. Setting the distribution system assessment
9. Selecting new distribution system chairman and committee members if necessary
10. Other business

Sincerely,

Jared Manning, P.E.
Assistant State Engineer for Field Services



Spanish Fork River Distribution System

January 25, 2011

1. **Welcome-** Chairman Dale Cornaby opened the meeting at 10:01 p.m.
2. **2010 Minutes:** Motion: Jess Warren Moved to accept the January 26, 2010 minutes of the Spanish Fork River Distribution System as read. Seconded All were in favor. Motion Passed.
3. **Commissioner's Report:** It was reported that there was a low river runoff which was approximately 40% of average. Mr. Mendenhall reported that the Spanish Fork River peaked May 24, 2010 220 CFS, and that 750 CFS is the average peak. Stored water delivery started May 13, 2010. Mr. Mendenhall reported there were two flash floods in Spanish Fork Canyon in the summer. Stored water delivery stopped September 30, 2010. Mr. Mendenhall reported that telemetry would be online this year. It was reported that the bank started at 50000 acre feet and was reduced to a little above 45000 acre feet at the end of the 2010. Mr. Mendenhall reported on current snow pack. Mr. Mendenhall reported even with no more storms this winter river flows should be approximately 100%. Fred Vincent moved to accept the commissioner's report as presented. Seconded by Neil Sorensen. All were in favor.
4. **Comments or Concerns regarding commissioner's 2010 work:** Mr. Sim reported that Lloyd Jackson needs to be reappointed as Deputy River Commissioner. Wilbur Stevenson moved to accept Lloyd Jackson as Deputy Commissioner. The motion was seconded by Randy Butler. Motion Passed. Mr. Sim reported next year will be Lloyd's final year and suggested preparing for having someone to work with Lloyd 2012 season.
5. **Report from the Division of Water Rights:** Mr. Sim reported that the State currently doesn't have a department head for the adjudication department. Mr. Sim reported that it is currently being proposed to cut the State Engineer budget by 7%. Which would be approximately 6 full time engineers for the department. Mr. Sim encouraged those who would be so inclined to contact their state representatives. Sue Odikirk thanked John for his efforts and complimented his expertise in his job. John also suggested that everyone contact their State Representatives. Wilbur Stevenson questioned the turnaround time for a water change application. It was reported that it is approximately 60 days.
6. **2010 Financial Report:** Sue Odekirk reported on the Indianola Trust Fund Beginning balance was \$470.97, with receipts of \$3571.93 with transfer of \$3625. To bring the ending balance to \$417.90. It was reported that each trust fund received \$125 from old exempt trust funds. Spanish Fork System Trust Fund had a beginning balance of \$ 58290.08 with receipts of \$129621.47 and expenditures of \$123659.39 for an ending balance of \$64252.16. Ms. Odekirk reviewed the budgeted items compared to the expenditures for the year. The system was under

budget by \$3940.61. **Motion: Carl Carpenter moved to accept the 2010 finance report. Seconded by Fred Vincent. All were in favor. Motion Passed.**

7. **Reviewing delinquent assessment accounts:** There was a report on the delinquent accounts. In Spanish Fork there was one account for \$27.50. The Indianola System had two delinquent accounts for a total of \$299.21.
8. **2011 Budget:** There was a review of the proposed budget for 2011. The telephone expense was increased \$100 to \$2850. Mr. Sim reported that the State Engineers assessment would be \$8636 up from \$8500. Chairman Cornaby reported on the moving of John Mendenhall from the SWUA provided home. Mr. Cornaby reported that it was decided to increase John's salary \$20000 over two years. With \$10,000 beginning January 1, 2011 with the option to live in the SWUA home rent free until January 1, 2012, and increase his salary another \$10000 in 2012. Mr. Cornaby reported that it was suggested to increase Lloyd Jackson travel expense \$10000 to \$11000 for the 2011 budget. Randy Butler commented that the cost to replace John and/or Lloyd would be much more than the increase. Carl Carpenter commented that he felt John's responsibilities are equivalent to a head of a public works department in a large city. It was suggested to set John's salary at \$62500 for the 2011. **Jess Warren moved adopt the increase for John with \$10000 for January 1, 2011 with the option to live in the SWUA home rent free until January 1, 2012 and additional increase of \$10000 in the 2012 budget. Seconded by Carl Carpenter. All were in favor. Motion Passed.** It was reported that the total 2011 Budget would be \$139169. **Neil Anderson moved to adopt the 2011 budget as presented for a total of \$139169. Seconded by Calvin Crandell. All were in favor. Motion Passed.** Chairman Cornaby reviewed the process of how the Indianola System Distribution assessments were collected. It was questioned if it was time to change the process of how the assessments were assessed. Mr. Sim questioned if the information was available. Mr. Sim suggested reviewing the process this year and coming with a suggestion next year. **Mark Cowley moved to increase the Indianola budget to 3900. Seconded by Wilber Stevenson. All were in favor. Motion Passed.** It was by questioned by George Reid if the water that has been transfer into wells was being assessed. Mr. Mendenhall reported that the assessment is based on irrigable acreage, and that should be considered if the assessment method is changed.
9. **Set 2011 assessment: Motion: Calvin Crandall moved to set the 2011 at \$135000. Seconded by Carl Carpenter. All were in favor. Motion Passed.**
10. **Distribution Chairman and Vice Chairman Selection:** It was reported that SWUA Committee Member would be Jess Warren. Chris Thompson would be the Committee Member for Spanish Fork City. All other would remain the same. **Motion: Jess Warren move to appoint Dale Cornaby as Chairman and Wilbur Stevenson as Vice Chairman for another four year term. Seconded by Fred Vincent. All were in favor. Motion Passed.**
11. **Other Business:** There was discussion on the assessment process when surface rights were transferred into a well. Mr. Sim reported that the shares would still be in the company. Mr. Sim suggested that if the water is delinquent and is sold it would need to be reported to the State so an enforcement process could begin. It was questioned if water is put into wells would the

diversion right would be reduced. Mr. Sim indicated that over time there would be a reduction of the diversion right. Mr. Mendenhall submitted the Annual Report to the State Engineers office.

12. Adjourn: **Neil Sorensen moved to adjourn. Seconded by Calvin Crandell. All were in favor Motion Passed.** Meeting adjourned at 11:21 p.m.



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SPANISH FORK RIVER DISTRIBUTION SYSTEM TRUST FUND 2011 Financial Statement

A. BEGINNING BALANCE January 1, 2011 \$64,252.16

B. RECEIPTS

1. Assessments:	\$134,709.41
2. Delinquent Penalties:	201.40
3. Previous Assessments & Penalties:	0.00
4. Transfers & Adjustments:	3,900.00
5. Annual Interest Earned:	357.08
6. System Reimbursements:	0.00

TOTAL RECEIPTS 139,167.89

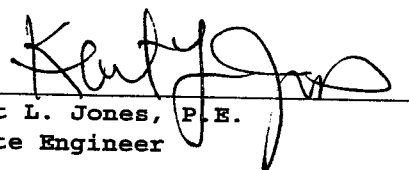
C. EXPENDITURES

1. Budgeted Expenditures:	137,254.45
2. Unbudgeted Expenditures:	1,649.84
3. Transfers & Adjustments:	0.00

TOTAL EXPENDITURES 138,904.29

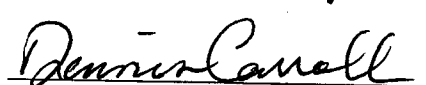
D. ENDING BALANCE December 31, 2011 64,515.76

SUBMITTED BY :


Kent L. Jones, P.E.
State Engineer

1-10-12
DATE

PREPARED BY:


Dennis Carroll
Budget & Accounting Officer

SPANISH FORK RIVER DISTRIBUTION SYSTEM
2011 Budget Expenditures

Page 2

Item No	Item Description	2011 Amount Budgeted	2011 Amount Expended	2011 Amount Reimbursed	2011 Item Balance

	Mendenhall, John F.				
1	Salary	62,500.00	62,500.00	0.00	0.00
2	Social Security	4,781.00	4,721.16	0.00	59.84
3	Retirement	11,013.00	11,299.41	0.00	-286.41
4	Insurance	11,600.00	10,691.84	0.00	908.16
5	Travel Expense	13,750.00	14,100.00	0.00	-350.00
	Jackson, Loyd				
6	Salary	7,350.00	7,350.00	0.00	0.00
7	Social Security	564.00	605.33	0.00	-41.33
8	Insurance	75.00	71.26	0.00	3.74
9	Travel Expense	11,000.00	11,000.00	0.00	0.00
10	Committee Expense	3,000.00	3,470.00	0.00	-470.00
11	Office Expense	750.00	707.43	0.00	42.57
12	Supplies & Equipment	1,000.00	149.76	0.00	850.24
13	Telephone Expense	2,850.00	3,352.10	0.00	-502.10
14	Miscellaneous Expenses	300.00	250.00	0.00	50.00
15	State Engineer Assessment	8,636.00	8,636.00	0.00	0.00
16	System Transfer	0.00	0.00	3,900.00	3,900.00

Totals :		139,169.00	138,904.29	3,900.00	4,164.71

SPANISH FORK RIVER DISTRIBUTION SYSTEM
2011 Total Assessment Amount : \$135,000.00

SPANISH FORK RIVER DISTRIBUTION SYSTEM
2012 Proposed Budget Worksheet

Item No	Item Description	2011 Amount Budgeted	2011 Item Balance	2012 Proposed Budget
<hr/>				
	Mendenhall, John F.			
1	Salary	62,500.00	0.00	72,500
2	Social Security	4,781.00	59.84	5,546.25
3	Retirement	11,013.00	-286.41	13,700
4	Insurance	11,600.00	908.16	11,200
5	Travel Expense	13,750.00	-350.00	15,000
<hr/>				
	Jackson, Loyd			
6	Salary	7,350.00	0.00	7,500
7	Social Security	564.00	-41.33	573.75 574
8	Insurance	75.00	3.74	75
9	Travel Expense	11,000.00	0.00	11,500
<hr/>				
10	Committee Expense	3,000.00	-470.00	3,500
11	Office Expense	750.00	42.57	750
12	Supplies & Equipment	1,000.00	850.24	750
13	Telephone Expense	2,850.00	-502.10	3000
14	Miscellaneous Expenses	300.00	50.00	300
15	State Engineer Assessment	8,636.00	0.00	9790
16	System Transfer	0.00	3,900.00	3700
<hr/>				
Totals :		139,169.00	4,164.71	

155,685

Assessment set at
proposed budget.

Assessment needs to be
based on 5 year rolling
average. (based on changes
from surface)
We need to look at wells
to determine how they should
be assessed.

SPANISH FORK RIVER DISTRIBUTION SYSTEM
2011 Delinquent Water Assessments

Page 3

Account Number	Billing Entity Billing Contact	Amount Due
102268	SPANISH FORK CITY / ATTENTION JOLYNN MILL RACE DIVERSION AND CULINARY PIPELINES <i>has been paid except for late penalty</i>	191.65
102291	SMOKEY MOUNTAIN RANCH CHILDS, RICHARD D <i>Mike Miner?</i>	57.75
102295	DANSIE, CRAIG <i>sold property</i>	27.50
	<i>Seth Harsing</i>	
	<i>po box in Price</i>	
	Total Amount Due :	276.90



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INDIANOLA DISTRIBUTION SYSTEM TRUST FUND 2011 Financial Statement

A. BEGINNING BALANCE January 1, 2011 \$417.90

B. RECEIPTS

1. Assessments:	\$3,643.00
2. Delinquent Penalties:	0.00
3. Previous Assessments & Penalties:	0.00
4. Transfers & Adjustments:	0.00
5. Annual Interest Earned:	12.68
6. System Reimbursements:	0.00

TOTAL RECEIPTS 3,655.68

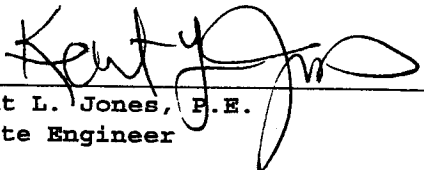
C. EXPENDITURES

1. Budgeted Expenditures:	0.00
2. Unbudgeted Expenditures:	0.00
3. Transfers & Adjustments:	3,900.00

TOTAL EXPENDITURES 3,900.00


D. ENDING BALANCE December 31, 2011 173.58

SUBMITTED BY :


Kent L. Jones, P.E.
State Engineer

1-10-12
DATE

PREPARED BY:


Dennis Carroll
Budget & Accounting Officer

INDIANOLA DISTRIBUTION SYSTEM
2011 Budget Expenditures

Page 2

Item No	Item Description	2011 Amount Budgeted	2011 Amount Expended	2011 Amount Reimbursed	2011 Item Balance
1	System Transfer	3,900.00	3,900.00	0.00	0.00
Totals :		3,900.00	3,900.00	0.00	0.00

INDIANOLA DISTRIBUTION SYSTEM
2011 Total Assessment Amount : \$3,900.00

INDIANOLA DISTRIBUTION SYSTEM
2012 Proposed Budget Worksheet

Item No	Item Description	2011 Amount Budgeted	2011 Item Balance	2012 Proposed Budget
1	System Transfer	3,900.00	0.00	
Totals :		3,900.00	0.00	

INDIANOLA DISTRIBUTION SYSTEM
2011 Delinquent Water Assessments

Page 3

Account Number	Billing Entity Billing Contact	Amount Due
102884	MOSER, BRENT & HENDERSON, JUSTIN <i>sold property → Nate Emery (tip?)</i>	124.17
102886	REMINGTON, DENNIS <i>has been contacted → will pay</i> <i>(has an account in Sp. Fork</i> <i>& Indianola systems)</i>	487.67
Total Amount Due :		611.84

INDIANOLA DISTRIBUTION SYSTEM
2012 Proposed Budget Worksheet

Item No	Item Description	2011 Amount Budgeted	2011 Item Balance	2012 Proposed Budget
1	System Transfer	3,900.00	0.00	
Totals :		3,900.00	0.00	

Indianola Irrigation District Water Delivered

<u>Year</u>	<u>Acre Feet Delivered</u>
2007	792.0
2008	2,359.0
2009	2,526.0
2010	1,976.0
2011	2,078.0
Total	<u>9,731.0</u>
Average	1,946.2